



Puntland Youth and Social Development Association (PSA)

TENDER TO SUPPLY FURNITURE IN QANDALLA, ISKUSHUBAN AND ALULA.

TENDER NO: 002/10/2021

Background/Context

Puntland Youth and Social Development Organisation(PSA) seeks to strengthen governance and conflict management mechanisms to ensure more effectiveness and facilitate engagement with the community members/citizens in district level to enhance governance and peacebuilding, build local council capacities to execute their functions effectively and efficiently and ensure improve service delivery and manage resources in Qandala, Iskushuban and Alula Districts.

We are seeking to support the Districts through installation of solar lights and also support with furniture and equipment in each local administration to strengthen the functioning capacities.

Scope of Work

The scope of works shall entail the following;

1. Supply and delivery of furniture to designated locations in three districts.

Requirements from the Service Provider

PSA is looking for vendors with capacity to provide the furniture.

The service provider must provide the following documents

- 1. Technical Proposal**

The Technical Proposal must detail the following

- i. Experience in similar**
Attach 3 Local Purchase Orders for similar previous work.
- ii. Company profile**
- iii. List of directors with their telephone and ID/Passport Numbers;**
- iv. Current registration certificate**
- v. Good financial position: Provide either Latest audited report, or bank statement for 6 months**
- vi. Latest tax receipt or proof of payment of tax.**

- 2. Financial Quotation**

Provide the total prices for the following items.

No.	DESCRIPTION (Technical specifications)	Unit	QTY
Alula			
1	Executive Chairs_Synthetic Leather	Pieces	3
2	Executive Desk with L-shape 1.6m	Pieces	3
3	Visitors Chiars	Pieces	6
4	Conference chairs 10 sets	Pieces	10
5	Conference tables 2.4m	Pieces	1
6	File shelf-Metal Cabinet with doors	Pieces	1
7	File shelf-wood file cabinet with glass doors	Pieces	2
Iskushuban			
1	Executive Chairs_Synthetic Leather	Pieces	3
2	Executive Desk with L-shape 1.6m	Pieces	3
3	Visitors Chiars	Pieces	6
4	Conference chairs 10 sets	Pieces	10
5	Conference tables 2.4m	Pieces	1
6	File shelf-Metal Cabinet with doors	Pieces	1
7	File shelf-wood file cabinet with glass doors	Pieces	2
Subtotal			
Qandala			
1	Executive Chairs_Synthetic Leather	Pieces	1
2	Executive Desk with L-shape 1.6m	Pieces	1
3	Visitors Chiars	Pieces	2
4	File shelf-Metal Cabinet with doors	Pieces	1
5	Bed sheets Single_Guest house	Pieces	40
6	Bed woods Single_Guest house	Pieces	20
7	Matress	Pieces	40
8	Pillows	Pieces	40
9	Mats	Pieces	30
10	Cloth hangaer	Pieces	8
11	Shool tables and Chairs	Pieces	90

The Format of the financial proposal to indicate lumpsum costs has been provided.

Instructions to suppliers

- 1. Interested service providers must submit their applications using the application forms in the link .**
- 2. The proposal shall be reviewed based on set criteria. Technical Proposal shall take maximum of 70% while the Financial proposal to carry 30%.**

All vendors interested must deliver their Technical and financial proposal to our offices latest **11 October 2021** by **5.00 PM** local time. The interested service providers can also send tenders through email PSA.procurement2015@gmail.com. Any submissions past the deadline will be Rejected.

Instructions for submission(Can be delivered through email or Physical delivery):

- A. **Physical delivery:** (i) Deliver in a sealed envelope (ii) Indicate Tender Number in the envelope.
- B. Email: Send with the subject email indicating the TENDER NUMBER.

You are requested to ask any questions through 0907754033 or through email: PSA.procurement2015@gmail.com

- 3. Vendors are invited for tender opening on **12 October 2021**.
- 4. All the service providers must comply with PSA Prevention of Sexual Exploitation and Abuse (PSEA) guidelines